



**NOTICE OF ANNUAL MEETING OF MEMBERS OF THE
CRANE LAKES HOMEOWNERS' ASSOCIATION, INC.
November 14, 2019– 7:00 pm
1850 Crane Lakes Blvd., Port Orange, FL 32128
Clubhouse Ballroom**

AGENDA

*****PLEASE TURN OFF OR SILENCE ALL CELL PHONES*****

1. ROLL CALL
2. ELECTION
 - a. Turn over to Audrey Schmidt
3. REPORT THAT THE PROOF OF NOTICE OF AFFIDAVIT HAS BEEN PROVIDED BY THE ELECTION COMMITTEE CHAIRPERSON
4. REPORT NUMBER OF MEMBERS AS OF DATE OF RECORD, REPORT IF QUORUM HAS BEEN MET.
5. **ELECTION PROCESS**
 - a. Select Election Inspectors
 - b. Note Candidates
 - c. Read Nominating resolution
 - d. Collect Ballots
6. Secretary Report: Peg Smith
7. Treasurer's Monthly Report: Sharon Sommer
8. Standing Committee Reports:
 - a. Membership Committee – Linda Rocco
 - b. Welcoming Committee – Sharon Little
 - c. Activities – Barbara Risdon
 - d. FMO – Bill Hawkins
 - e. 500 Club Drawing
9. Old Business:
 - a. Statutory Committee – Peg Smith
 - b. Bingo Bash- Linda Nisbet
 - c. Toys for Kids – Jean Hoon
 - d. Food Drive – Barbara Hawkins
 - e. Craft Fair – Diane Grzelak
10. New Business
 - a. Christmas Golf Cart Parade – Diane Grzelak and Joe Peterson

11. MEMBER PARTICIPATION

12. ANNOUNCE ELECTION RESULTS – Audrey Schmidt

13. PRESIDENT’S COMMENTS

14. BOARD COMMENTS

15. ADJOURNMENT